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**Committee:**

**President** - **Kevin Harms**

FortisBC Energy Inc.  
(250) 809-7292

**Vice President** - **TBD**

**Treasurer – Carol Wallace**

Puget Sound Energy  
(425) 457-5807

**Assistant Treasurer – Andy Fortier**

Northwest Natural Gas Co.  
(503) 226-4211 x4309

**Secretary – Albert Gillespie**

FortisBC Energy Inc.  
(250) 703-6819

**Assistant Secretary – Jeff Webb**

Avista Utilities  
(509) 495-4424

**Webmaster – Scott Henrich**

Meter, Valve & Controls  
(925) 519-4718

**Assistant Webmaster-TBD**

**Membership- Kevin Shuttlesworth**

NorthWestern Energy   
(406) 497-2171

**Booth Registrations – TBD**

**Publicity- Mike Legittino**

Western Gas Technologies   
(630)253-7011

**Vendor Liaison – TBA**

**Section Chairpersons:**

**Measurement – Mike Yoshitomi**

Puget Sound Energy  
(425) 457-5858

**Regulation – Matt Davidson**

Pacific Gas & Electric  
(925) 328-5763

**Gas Quality & Odorization – Brett Hudson**

Cascade Natural Gas  
(509) 225-3737

**Best Practices/Current Challenges – Eric Stachowiak**City of Long Beach   
(562) 570-2123

**Hands-On – Tushar Shah**

Eagle Research Corp.  
(304) 757-6565

**Roundtable – Ken Goodwin**

PCE Pacific

(425) 487-9600

**2019 WGMSC Fall Board Meeting**

**Sept 30 – Oct 3**

**The Fairmont Empress**

**Victoria, B.C.**

**Monday, September 30**

**Monday evening reception and dinner**

* 5pm – Reception at the Library room (Fairmont)
* 6pm – Dinner in the Shaughnessy room (Fairmont downstairs)

**Tuesday, October 1**

**Board Agenda**

**7:00 am-8:00 am** **Breakfast Rattenbury B**

**8:00 am – 10:00 am Ministerial and Organizational Rattenbury A**

1. Call to Order – Harms
2. Safety discussion - Harms
3. Anti-Trust Issues – Wallace
4. Reading of the Minutes from May 2019 Board Meeting – Gillespie
5. Approval of the Minutes – All 
6. Agenda additions, changes – All
7. Vendor Liaison announcement - Harms
8. Changes in Committee Members – Shuttlesworth
9. Election of Officers (Two year terms) -- Shuttlesworth
10. Vote in New Members and update roster – Shuttlesworth
11. By-law issues/comments – Shuttlesworth
12. Review / Discussion motion submitted on changes to board membership

* Add a permanent position; Chair for the Web Master & Mobile App Development (Scott Henrich)
* Add a permanent  position Vice Chair for the web master and the mobile App development (Roya E. Borman)
* Add a permanent position to create and develop the schedule (Mike Leggitino)
  + Justification:
  + Scott and I are the most qualified candidates, we know the programs, using us, will remove the need for training someone new. The amount of work requires two people collaborating.
* Mike did a good job for that last short course, He will make a great Chair for scheduling

* 1. ****

1. Review Future Dates thru 2021 – Harms
2. Approve Future Dates – All
3. Presentation for 2021 and beyond – All

**10:00 – 10:15 BREAK**

**10:15 – 12:00 Finances**

1. Treasurer’s Report – 2019 costs/balance - Wallace



1. Proposed budget for 2019 – 2021 – Harms
2. Registration cost discussion for Round Table and Short Course – All

**Noon – 1:00 pm Lunch Rattenbury B**

**1:00 pm – 3:00 pm Facility Tour**

1. Fairmont – Round table venue – All with Andrew Watson
2. Victoria Trade and Convention Center – All with Nathan Gauld

**3:00 – 3:15 Break**

**3:15 – 4:00 Committee Meeting Rattenbury A**

1. Review of proposed layout – Kevin Harms
2. Discussion of site visit / issues – All

**4:00 pm Adjourn for Day**

**Wednesday Oct 2**

**7:00 am** **- 8:00 am Breakfast Rattenbury A**

**8:00 am – 10:00 am Committee Meeting Rattenbury B**

1. Review future dates
2. Approve future dates
3. Presentations for 2023 Short Course
4. Discussion and vote on location for 2023 Short Course
5. Approval of new Vice President
6. Committee member assignments for 2023 Short Course
7. Update Current Section Chairs and Vice Chairs

* Measurement Section Chair Mike McKenzie
* Measurement Section Vice Chair
* Regulation Section Chair Dan MacDonald
* Regulation Section Vice Chair
* General Interest Section Chair Eric Stachowiak
* General Interest Vice Chair
* Hands-on Section Chair Jani Kikuts
* Hands-on Section Vice Chair
* Roundtable Section Chair Russ Nishikawa
* Roundtable Section Vice Chair
* Gas Quality & Odorization Section Chair Matt Bendis
* Gas Quality Section & Odorization Vice Chair

**10:00 am-10:15 am Break**

**10:15 am -Noon Committee Meeting – Section updates**

1. Measurement Section speaker evaluations
2. Measurement Section future topics and potential speakers
3. Regulation Section speaker evaluations
4. Regulation Section future topics and potential speakers

**Noon – 1:00 pm Lunch Rattenbury A**

**1:00 pm - 3:00 pm Committee Meeting – Section updates**

1. General Interest Section speaker evaluations
2. General Interest Section future topics and potential speakers
3. Hands-on Section speaker evaluations
4. Hands-on Section future topics and potential speakers

**3:00 - 3:15 pm Break**

**3:15 – 4:00 pm Committee Meeting – Section updates**

1. Round Table evaluations
2. Round Table future topics
3. Round Table issues or concerns

**4:00pm Break for the day**

**Thursday Oct 3**

**7:00 am - 8:00 am Breakfast Rattenbury A**

**8:00 am – 10:00 am Committee Meeting – Round Table / General updates**

1. Topics / Ideas for 2020 Roundtable meeting
2. Website updates
3. Constant contact update
4. Attendify update

**10:00 – 10:15 Break**

**10:15 – 11:00 Wrap up discussion - Other issues**

**11:00 am Meeting Adjourned**